

Subject: Fwd: Questions from Board Members for March Packet

From: Kelli MacMillan <macmillank@mokena159.org>

Date: 3/18/2025, 11:41 AM

To: Steve Stein <steins@mokena159.org>

BCC: School Board <schoolboard@mokena159.org>

Hi Steve,

I want to revise my previous email, to exclude the question highlighted in yellow below. I feel this question is absolutely irrelevant and not material to board business. This individual parent has been outspoken in criticism of the board and I interpret this question as a phishing expedition. I will not participate in it.

You can call me at 1:30pm on my cell, I'll be ready.

Thanks for sending the changes to the minutes.

Kelli

1. Have we had any issues over the past few years with either 19614 or 19618 S. Wolf Road that we need to consider for renewal?
2. Can we get a status update on Alpha's documentation exceptions?
3. Do we need to consider medical or other possible exceptions for the requirement of getting a CDL for the new inhouse maintenance employees if approved?
4. Why do we have \$30 per hour proposed for two of the three maintenance employees and one at \$35 per hour?
5. I see we have four vacancies in the Food services department. Is that affecting our daily operations?
6. For the extra security cameras, will those be paid out of Fund 21?
7. How much staff time was used to respond to Amanda Montgomery's FOIA request? Did we incur any legal expenses for the FOIA?
8. If we have issues with the MIS roof restoration project, do we seek remedy from Tremco or Malcor?
9. Please remove all Admin / Coordinators / Directors and AA to Supt from the action item, with the exception of Betty Panos, to allow for BOE to review contracts. Board needs an information item 1 month before action, per agreed upon protocol.
10. What is the purpose of the "for information only" section on the Personnel Report? This is an action item, and information items should not be included on something the board is taking action on. It is unclear what information is being provided. It should be removed from the action item please.
11. What are the specific reasons for the AA to the Superintendent contract?
12. Please forward job descriptions for each position under contract. (note, we have Dir Bldg & Grounds, Dir of HR, Asst Prin MJHS)
13. Please update the memo to include the cost of health insurance paid by the district as part of the overall consideration of hourly wage increase.
14. The BOE was told last month this action would be updated to include a strategy for

bus drivers after more information is gathered. I prefer to table this action so that a more all encompassing strategy is presented and the decisions are not piecemealed.

15.I request to remove the two items from the consent agenda so that we can vote on the Transportation and Food Service Salaries separately.

16.Please forward the contract with Malcor Roofing as proposed.

17.Please forward the contract with Tremco as proposed.

18.CLEAR Residency Verification Software Please forward contract, action memo references attachment but nothing is attached

19.Bidirectional Amplifier Where has this been added to the CIP?

20.How many bids did we get?

21.When do we expect the equipment will be fully installed and functional?

22.What procedural improvements can be implemented to allow for quicker movement through the process for high priority items established by the BOE?

23.The board took action on this last month, we need to remove this as an action item until we get a full recommendation from the committee along with more detailed costs analysis including all costs not included here.

24.The question was posed at the finance meeting to provide clear opportunities for input to prioritization of the CIP. Please share how we can improve the collaboration process on the prioritization.

25.Please add the bi-directional amplifier to the CIP as a top safety issue.

26.I share the concern with tracking CIP changes.

27. Please consider sharing a change memo after each meeting which would ultimately make it into the CIP chart.

28. Please share a key (color code explanation) and associated person responsible.

29.In the finance meeting, I asked about ADA compliance. Wold said we are up to code. There are instances within the charts where ADA compliance and accessibility are discussed. In some instances it says we are not ADA compliance. I assume there are instances where we are "up to code" but not ADA compliant. If so, how are these prioritized and considered?

30.I'd like to add re-numbering all doors at each campus to the CIP. While most of the doors have some sort of numbering or lettering, it is not consistent and they are often small and hard to see. Bigger numbers above each door like Lincoln-Way West

and Manhattan Junior High (see attached) would make it easier to find the proper doors to entry (especially for first responders, visitors and new parents).

31.Given the "warm, safe, dry" goals, can you please provide some background on how painting projects, for example, get prioritized ahead of accessibility or HLS issues? I'm sure it is considered but more context would help.

32.MJH, page 7: apologies if I missed this, but at the top in yellow it states that a HLS survey was done. Please forward the study results and how those results are incorporated into the chart.

33.Architect and engineering fees - estimated at \$200k. This has been a static estimate for years, but the number is low. See for example the vent project where fees are almost \$300k for one project. Please provide the historical total architect and

engineering fees from 2021 to present.

34. (ACTION ITEM) 1 - CLEAR: I appreciate the presentation of an alternative to the use of an investigator. Both are viable options. In the past, it was suggested that the district has 15-20 non-resident students. So as Steve points out if the software identifies one non-resident student the software would pay for itself. The economics of using CLEAR make sense. That said, I believe this decision should be tabled for the new superintendent to consider. This is a hefty charge on a potentially sensitive topic that his tenure will cover. There is no harm to postponing consideration until Bob officially starts. I will therefore request that consideration of this item be postponed until the July meeting and will move to do so (unless Eric, as president, would prefer to address the timing issue).

35. Bi-directional amplifier: I am glad to see this on your report. Please provide more details on the discussions with first responders. Was a shared-cost discussed?

36. The proposed fee remains the same although additional instruments were added to the list. How was the \$75 determined?

37. When did the committee meet, who was there, what questions were asked, what are the economics of the options? Is the current company not able to finish the year? Would the positions receive district-paid insurance?

38. Consent Agenda - please break apart each item for consideration.

39. (INFORMATION ITEM) Transportation Please provide the full cost to the district for each employee (not just salary), i.e, cost of insurance, if provided.

40. (INFORMATION ITEM) Security Camera Additions The memo does not provide details to support the addition of 17 cameras. Where are these cameras going? Was this considered in the budget already? Is this shifting other projects?

41. Mr. Stein forwarded the report entitled "Mokena Final Special Education Report" on Feb 28. Is this the full report that corresponds to the presentation? Please forward all other materials.

42. (ACTION ITEM) Personnel I have not made it through all the contracts, but I do not see Ervin's Performance Improvement Plan. That requirement should be in his contract going forward.

43. Assistant to the Superintendent contract. Is this the first time we are offering a contract for this position? If so, why is this an action item before being an information item?

----- Forwarded message -----

From: **Kelli MacMillan** <macmillank@mokena159.org>

Date: Tue, Mar 18, 2025 at 7:31 AM

Subject: Questions from Board Members for March Packet

To: Steve Stein <steins@mokena159.org>

I request all board member questions be answered so that board members are able to fulfill their obligation as a duly elected official taking action. These questions pertain to matters before the board and it is the duty of board members to make inform themselves so as to vote. Any questions submitted by board members not answered relevant to topics before the board impairs their ability to

perform their legal duty.

The system implemented to handle questions as designed, hinders our ability to do our job if questions are not answered and potentially a violation.

Thanks,
Kelli

On Monday, March 17, 2025, Steve Stein <steins@mokena159.org> wrote:

Members of the board,

Based on the streamlining communications memo, I'm sending the following questions that have been submitted to me today.

Please review the questions and highlight, or let me know the number of the question(s) you feel should be answered for the board as a whole and provide your response by 7:30 am Tuesday morning. Even if you feel no questions need a response, I would ask for you to send that, as a response. As a reminder, you should only respond back to me.

Thanks,
Steve

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Steve Stein
Superintendent
Mokena School District 159
(708) 342-4910

